

Event Details

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34101-0000011532	Sell	RFx	1
Event Round	Version		
1	1		
Event Name	Landscaping Services - Military, Nashville, TN		
Start Time	Finish Time		
06/18/2020 13:00:00 CDT	07/16/2020 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Military
Call for Shipping Information
United States

Contact: Sharon L Pope
Phone: 615/741-9588
Email: Sharon.Pope@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Event Description

MANDATORY PRE-RESPONSE AND SITE VIST

This event is to bid for a five (5) year contract for Landscaping Services for Military at the Joint Force Headquarters, Houston Barracks, Tennessee Army National Guard.

Specifications and terms & conditions are attached.

Mandatory Site Visit Information:

Date: Thursday, July 9, 2020

Time: 10 - 11 AM Central

Location: Joint Force Headquarters (JFHQ)
3041 Sidco Drive Nashville, TN 37204
Hall of Flags, Drill hall
Room: Procurement - Dock 154

Contact: John Watson, 615-313-0705, john.watson@tn.gov, Cell 615-519-4783 (CFMO)
Richard Carignan 615-313-0661, Richard.b.carignan@tn.gov, Cell 615-426-5931 (CFMO)
Crystal Lysinger, 6105-313-0691, crystal.m.lysinger@tn.gov, Cell 615-306-1047 (Procurement)

READ THE ENTIRE BID, including the Event Details, Specifications, and Terms and Conditions and any other attachments.

The purpose of this Invitation to Bid Event/Source of Supply Event is to establish a term contract (s) to provide: The State of Tennessee, with products and/or services as described in the attached terms, conditions, specifications and price sheet.

A term contract means a contract in which a source or sources for supply are established for a specified period of time at an agreed upon price(s).

If the Review and bid on this event link included in the e-mail notification does not work, please go to
<https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/supplier-information.html>

Click on the link that says Bid Opportunities and log in with your vendor ID and password.

NOTE: Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) to maintain their own profile information (Email address, phone numbers, address or contacts) and to continue to keep it current by logging into the Supplier Portal and making changes as needed.
Supplier Portal link: <https://supplier.edison.tn.gov/> (Maintain supplier information)
Central Procurement Office Website: <https://www.tn.gov/generalservices/procurement.html>

The website is constantly being updated with information to assist the agencies and vendors; you are encouraged to visit the website frequently.

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34101-0000011532	Sell	RFx	2
Event Round	Version		
1	1		
Event Name			
Landscaping Services - Military, Nashville, TN			
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United States

Contact: Sharon L Pope
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Event Currency: US Dollar
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Question	UOM	Best	Worst	Response
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General Questions

Question	UOM	Best	Worst	Response
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Please enter the number of days, from the bid opening date, after which your bid offer will expire:

0

Required: Yes Mandatory ResponseNo

Response Comments

We ask that you take a few short minutes to complete this survey. The purpose of this survey is to capture Respondents' assessments of CPO procurement processes. Your responses will remain anonymous, and will have no bearing or consideration on contract award.

<https://www.surveymonkey.com/r/stateoftncpocustomer>

Required: No Mandatory ResponseNo

Response Comments

Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved. Confirm below that you have completed this attached form by choosing, "Yes."

Required: Yes Mandatory ResponseNo

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34101-0000011532	Sell	RFx	3
Event Round	Version		
1	1		
Event Name			
Landscaping Services - Military, Nashville, TN			
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Bidder: PUBLIC EVENT DETAILS

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United States

Contact: Sharon L Pope
Phone: 615/741-9588
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Question	UOM	Best	Worst	Response
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The Respondent affirms the following statement, as required by the Iran Divestment Act Tenn. Code Ann. § 12-12-111: "By submission of this response, each Respondent and each person signing on behalf of any Respondent certifies, and in the case of a joint response each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each Respondent is not on the list created pursuant to Tenn. Code Ann. § 12-12-106." For reference purposes, the list is currently available online at:
<https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-/public-information-library.html>

Required: Yes Mandatory ResponseNo

Response Comments

Please list the following for all licenses and permits required by federal, state and local law.

Type of license:
Name on the license:
License number:
Expiration date:

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Licenses

A respondent must have all licenses and permits required by federal, state and local laws for performance of this contract. List the type, description and expiration date for each license respondent holds.

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34101-0000011532	Sell	RFx	4
Event Round	Version		
1	1		
Event Name			
Landscaping Services - Military, Nashville, TN			
Start Time	Finish Time		
06/18/2020 13:00:00 CDT	07/16/2020 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Military
Call for Shipping Information
United States

Contact: Sharon L Pope
Phone: 615/741-9588
Email: Sharon.Pope@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Question	UOM	Best	Worst	Response
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Please attach documentation that reflects you are registered with the Department of Revenue for sales and use tax, as stated in the Terms and Conditions. If you are exempt, please provide a copy of the communication from the Department of Revenue supporting this exemption.

Required: Yes Mandatory ResponseNo

Response Comments

I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid.

IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.

Yes

Required: Yes Mandatory ResponseYes

Response Comments

Please list the following information:

List the Contract Administrator's Name
List the Contract Administrator's Address
List the Contract Administrator's Phone Number
List the Respondent's Toll Free Phone Number
List the Contract Administrator's Pager or Cell Number
List the Contract Administrator's Email Address
List the Respondent's Website

Required: Yes Mandatory ResponseNo

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34101-0000011532	Sell	RFx	5
Event Round	Version		
1	1		
Event Name			
Landscaping Services - Military, Nashville, TN			
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06/18/2020 13:00:00 CDT	07/16/2020 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Military
Call for Shipping Information
United States

Contact: Sharon L Pope
Phone: 615/741-9588
Email: Sharon.Pope@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Question	UOM	Best	Worst	Response
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Please answer yes or no to the following. If YES, describe using additional pages and attach to the Response including any relevant details:

(a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;

(b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed above; and

(d) has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

Required: Yes Mandatory ResponseNo

Response Comments

The respondent shall indicate whether or not they plan to sub-contract:

No: The respondent does not anticipate using a sub-contractor at this time and agrees to submit a request to subcontract during the contract period prior to using a subcontractor.

Yes: The bidder shall list the subcontractor(s):

Attach list of additional subcontractors to the bid, including the following for each subcontractor.

List the Sub-Contractor's Name
List the Sub-Contractor's Address
List the Sub-Contractor's Contact Person
List the Sub-Contractor's Phone Number

Required: Yes Mandatory ResponseNo

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34101-0000011532	Sell	RFx	6
Event Round	Version		
1	1		
Event Name	Landscaping Services - Military, Nashville, TN		
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06/18/2020 13:00:00 CDT	07/16/2020 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Military
Call for Shipping Information
United States

Contact: Sharon L Pope
Phone: 615/741-9588
Email: Sharon.Pope@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Response Comments

Associated Terms:

The Contractor shall not assign this Contract or enter into a subcontract for any of the goods or services provided under this Contract without obtaining the prior written approval of the Central Procurement Office. Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work provided.

List the length of time your company has been in business and provide evidence of comparable contracts. Respondent must have occupied a place of business for at least one (1) year with suitable equipment, supplies and trained staff capable of providing the goods and/or services requested.

List the average inventory dollar amount:

Enter the information for three (3) comparable contracts, ongoing or completed, within the past two (2) years

Comparable contract:

Name and address of contract:

Contact person:

Contact's phone number:

Contact's email:

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Time in business

A bidder must have occupied a bona fide place of business with a representative inventory of products or supplies necessary for production of the products for at least one (1) year, must furnish satisfactory evidence of successful completion of comparable contracts for at least three (3) customers within the past two (2) years, and must provide any other evidence required and requested in order to establish evidence of its ability to furnish the products or services in accordance with the terms and conditions and specifications. Enter the length of time in business and provide evidence of the completion of three (3) comparable contracts. Failure to provide at least three (3) comparable contract references with satisfactory quality of service may result in the bid being considered non-responsive and cause for rejection of the bid.

Event Details (cont.)

PeopleSoft Strategic Sourcing

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34101-0000011532	Sell	RFx	7
Event Round	Version		
1	1		
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Landscaping Services - Military, Nashville, TN			
Start Time		Finish Time	
06/18/2020 13:00:00 CDT		07/16/2020 14:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: Military
Call for Shipping Information
United States

Contact: Sharon L Pope
Phone: 615/741-9588
Email: Sharon.Pope@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Line Details

Line: 1 **Item ID:** 1000190287 **Line Qty:** 15.00 **UOM:** Each
Required: Yes **Reserve Price:** No

Bid Qty: 15

Description: Planting and Mulching, Location: JFHQ Hugh Mott Building, 3041 Sidco Drive, Nashville, TN 37204

Question	UOM	Best	Worst	Response
What is the unit price of this item?				
Required: Yes Mandatory Response: No				

Response Comments

Line: 2 **Item ID:** 1000190288 **Line Qty:** 500.00 **UOM:** Hour
Required: Yes **Reserve Price:** No

Bid Qty: 500

Description: Lawn Services, Hourly Rate for Services not Contracted, Location: JFHQ Hugh Mott Building, 3041 Sidco Drive, Nashville, TN 37204

Question	UOM	Best	Worst	Response
What is the unit price of this item?				
Required: Yes Mandatory Response: No				

Response Comments

Line: 3 **Item ID:** 1000190289 **Line Qty:** 125.00 **UOM:** Each
Required: Yes **Reserve Price:** No

Bid Qty: 125

Description: Mowing, Weedeating, Edging and Weeding (53.5 Acres), Location: JFHQ Hugh Mott Building, 3041 Sidco Drive, Nashville, TN 37204

Question	UOM	Best	Worst	Response
What is the unit price of this item?				
Required: Yes Mandatory Response: No				

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34101-0000011532	Sell	RFx	8
Event Round	Version		
1	1		
Event Name			
Landscaping Services - Military, Nashville, TN			
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Bidder: PUBLIC EVENT DETAILS

Submit To: Military
Call for Shipping Information
United States

Contact: Sharon L Pope
Phone: 615/741-9588
Email: Sharon.Pope@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Line: 4 **Item ID:** 1000190290 **Line Qty:** 10.00 **UOM:** Each
Required: Yes **Reserve Price:** No

Bid Qty: 10

Description: Tree Branch Trimming, Pruning, Shaping Shrubs and Trees, Location: JFHQ Hugh Mott Building, 3041 Sidco Drive, Nashville, TN 37204

Question	UOM	Best	Worst	Response
What is the unit price of this item?				
Required: Yes Mandatory Response: No				

Response Comments

Event Details (cont.)

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34101-0000011532	Sell	RFx	9
Event Round	Version		
1	1		
Event Name	Landscaping Services - Military, Nashville, TN		
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06/18/2020 13:00:00 CDT	07/16/2020 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Military
Call for Shipping Information
United States

Contact: Sharon L Pope
Phone: 615/741-9588
Email: Sharon.Pope@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		

Event Details (cont.)

PeopleSoft Strategic Sourcing

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34101-0000011532	Sell	RFx	10
Event Round	Version		
1	1		
Event Name	Landscaping Services - Military, Nashville, TN		
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Bidder: PUBLIC EVENT DETAILS

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Call for Shipping Information
United States

Contact: Sharon L Pope
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Email: Sharon.Pope@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Appendix A - Line Specifications

Line: 1 **Item ID:** 1000190287 **Line Qty:** 15 **UOM:** Each
Description: Planting and Mulching, Location: JFHQ Hugh Mott Building, 3041 Sidco Drive, Nashville, TN 37204

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	TN National Guard JFHQ
Quantity:	15		3041 Sidco Drive
Due Date:	06/21/2020		TN National Guard JFHQ
Freight Terms:			Nashville TN 37204
Ship Via:	Best Option Available		United States

Line: 2 **Item ID:** 1000190288 **Line Qty:** 500 **UOM:** Hour
Description: Lawn Services, Hourly Rate for Services not Contracted, Location: JFHQ Hugh Mott Building, 3041 Sidco Drive, Nashville, TN 37204

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	TN National Guard JFHQ
Quantity:	500		3041 Sidco Drive
Due Date:	06/21/2020		TN National Guard JFHQ
Freight Terms:			Nashville TN 37204
Ship Via:	Best Option Available		United States

Line: 3 **Item ID:** 1000190289 **Line Qty:** 125 **UOM:** Each
Description: Mowing, Weedeating, Edging and Weeding (53.5 Acres), Location: JFHQ Hugh Mott Building, 3041 Sidco Drive, Nashville, TN 37204

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
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1	1		
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Bidder: PUBLIC EVENT DETAILS

Submit To: Military
Call for Shipping Information
United States

Contact: Sharon L Pope
Phone: 615/741-9588
Email: Sharon.Pope@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 125
Due Date: 06/21/2020
Freight Terms:
Ship Via: Best Option Available

Ship To: TN National Guard JFHQ
3041 Sidco Drive
TN National Guard JFHQ
Nashville TN 37204
United States

Line: 4 **Item ID:** 1000190290 **Line Qty:** 10 **UOM:** Each
Description: Tree Branch Trimming, Pruning, Shaping Shrubs and Trees, Location: JFHQ Hugh Mott Building, 3041 Sidco Drive, Nashville, TN 37204

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 10
Due Date: 06/21/2020
Freight Terms:
Ship Via: Best Option Available

Ship To: TN National Guard JFHQ
3041 Sidco Drive
TN National Guard JFHQ
Nashville TN 37204
United States

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34101-0000011532	Sell	RFx	12
Event Round	Version		
1	1		
Event Name	Landscaping Services - Military, Nashville, TN		
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Bidder: PUBLIC EVENT DETAILS

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United States

Contact: Sharon L Pope
Phone: 615/741-9588
Email: Sharon.Pope@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal.

If the information will be submitted in writing please mail to the following address:

Department of Finance and Administration
312 Rosa L. Parks Ave.
21st Floor Tennessee Tower
ATTN: Supplier Maintenance
Nashville, TN 37243
3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016